



ITEM #

# DONATION PROCUREMENT FORM

**Auction:** March 17th, 2017

**Catalogue Deadline:** February 28, 2017

<b>DONOR NAME</b> for catalog ❖ <b>Business or Individual</b>	TODAY'S DATE
CONTACT PERSON	PHONE
ADDRESS	CITY, STATE, ZIP
EMAIL	NAME OF TWS REPRESENTATIVE

<b>DONATED ITEM</b>
<b>ITEM DESCRIPTION</b> Please give detailed description as you would like it printed in the catalog (may be edited for space). Include quantity, size, color, etc. Please attach a brochure, photo, menu, or marketing materials for display.

<b>RESTRICTIONS ON DATES AND/OR USE:</b>	<b>VALUE \$</b>
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Unless otherwise noted, all certificates assumed to expire one year from auction date.

**\*\* CASH DONATIONS: I am unable to donate an item but I would like to contribute \_\_\_\_\_ \*\***

<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover <b>OR</b> <input type="checkbox"/> Check enclosed CHK# _____	NAME ON CARD	
	BILLING ADDRESS	
	SECURITY CODE	CREDIT CARD #
<b>OFFICE USE ONLY</b>	EXPIRATION DATE	SIGNATURE
<input type="checkbox"/> In QB _____		

*\* TWS appreciates your support! Donations are tax deductible.*

<input type="checkbox"/> DELIVERED WITH FORM
<input type="checkbox"/> DONOR WILL DELIVER BY (Date) -No later than Feb 28th
<input type="checkbox"/> TO BE PICKED UP BY TACOMA WALDORF SCHOOL (Date Available)
<input type="checkbox"/> TWS TO CREATE CERTIFICATE (Expiration Date)

OFFICE USE ONLY	
DATE RECEIVED	CATALOGUED
INPUT	CERTIFICATE MADE