



ITEM #

# DONATION PROCUREMENT FORM

**Auction:** March 9th, 2018

**Catalogue Deadline:** February 15th, 2018

<b>DONOR NAME for catalog ❖ Business or Individual</b>	TODAY'S DATE
CONTACT PERSON	PHONE
ADDRESS	CITY, STATE, ZIP
EMAIL	NAME OF TWS REPRESENTATIVE

<b>DONATED ITEM</b>
<b>ITEM DESCRIPTION</b> Please give detailed description as you would like it printed in the catalog (may be edited for space). Include quantity, size, color, etc. Please attach a brochure, photo, menu, or marketing materials for display.

<b>RESTRICTIONS ON DATES AND/OR USE:</b>	<b>VALUE \$</b>
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Unless otherwise noted, all certificates assumed to expire one year from auction date.

**\*\* CASH DONATIONS: I am unable to donate an item but I would like to contribute \_\_\_\_\_ \*\***

<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Discover <b>OR</b> <input type="checkbox"/> Check enclosed CHK# _____	NAME ON CARD	
	BILLING ADDRESS	
	SECURITY CODE	CREDIT CARD #
<b>OFFICE USE ONLY</b>	EXPIRATION DATE	SIGNATURE
<input type="checkbox"/> In QB _____		

\* TWS appreciates your support! Donations are tax deductible.

<input type="checkbox"/> DELIVERED WITH FORM
<input type="checkbox"/> DONOR WILL DELIVER BY (Date) - <b>No later than Feb 15th</b>
<input type="checkbox"/> TO BE PICKED UP BY TACOMA WALDORF SCHOOL (Date Available)
<input type="checkbox"/> TWS TO CREATE CERTIFICATE (Expiration Date)

OFFICE USE ONLY	
DATE RECEIVED	CATALOGUED
INPUT	CERTIFICATE MADE